

RESOLUTIONS INTRODUCED

**1.11.17R RESOLUTION OF THE COMMON COUNCIL CONSENTING TO THE
ELIMINATION OF ONE TAX RECORD CLERK POSITION AND THE
CREATION OF ONE ADJUDICATION CLERK I POSITION IN THE
OFFICE OF THE TREASURER**

Council Member introduced the following:

Resolution Number 1.11.17R

**RESOLUTION OF THE COMMON COUNCIL CONSENTING TO THE
ELIMINATION OF ONE TAX RECORD CLERK POSITION AND THE CREATION
OF ONE ADJUDICATION CLERK I POSITION IN THE OFFICE OF THE
TREASURER**

WHEREAS, Section 604(D)(b) of the Charter of the City of Albany dictates that any transfer of budgeted funds that affects a salary total that occurs outside of those described in the duly adopted budget must be consented to by the Common Council; and

WHEREAS, it is recognized that the needs of the Office of the Treasurer require the skills and abilities of an additional Adjudication Clerk I position rather than those of one of the current Tax Record Clerk positions.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Albany consents to the transfer of funds affecting salary totals due to the elimination of one current position of Tax Record Clerk and the creation of one additional position of Adjudication Clerk I position within the Office of the Treasurer for the 2017 Budget year.

RESOLVED, that this resolution shall take effect immediately.

TO: Gerald Campbell, Acting City Clerk
FROM: William G. Kelly, Jr., Deputy Corporation Counsel
RE: Supporting Memorandum
DATE: December 23, 2016

RESOLUTION NUMBER 1.11.17R

TITLE

RESOLUTION OF THE COMMON COUNCIL CONSENTING TO THE ELIMINATION OF ONE TAX RECORD CLERK POSITION AND THE CREATION OF ONE ADJUDICATION CLERK I POSITION IN THE OFFICE OF THE TREASURER

GENERAL PURPOSE OF LEGISLATION

Consent by the Common Council to amend the budgeted salary line for the Adjudication Clerk I position for the 2017 budget year.

NECESSITY FOR LEGISLATION AND ANY CHANGE TO EXISTING LAW

Pursuant to the City Charter the Council must consent to the transfer of funds that effect salary totals which occur outside of the Budget process.

EXPLANATION OF DEADLINE OR REQUESTED TIME FRAME FOR PASSAGE

At the January 5, 2017 meeting.

SPECIFICS OF BIDDING OR OTHER PROCUREMENT PROCESS (if applicable)

N/A

SPECIFICS OF REAL PROPERTY SALE OR ACQUISITION (if applicable)

N/A

FISCAL IMPACT(S)

The transfer of funds and change in numbers of titles from 3 Tax Record Clerks I and 3 Adjudication Clerks to 2 Tax Record Clerks and 4 Adjudication Clerks I, is needed to adjust the salary line for one of the Tax Record Clerk I positions. The \$374 comes from an underutilized budget line (miscellaneous charges) and will compensate the Tax Record Clerk with additional compensation commensurate with the Adjudication Clerk I salary.
